

APPROVED: Meeting No. 09-97

ATTEST: *Paula S. Jewell*

MAYOR AND COUNCIL
ROCKVILLE, MARYLAND
Meeting No. 44-96

December 16, 1996

The Mayor and Council of Rockville, Maryland, convened in General Session in the Council Chamber, Rockville City Hall, 111 Maryland Avenue, Rockville, Maryland, on December 16, 1996 at 7:35 p.m.

PRESENT

Mayor Rose G. Krasnow

Councilmember Robert E. Dorsey

Councilmember James T. Marrinan

Councilmember Glennon J. Harrison

Councilmember Robert J. Wright

In attendance: City Manager Rick Kuckkahn, City Clerk Paula Jewell and City Attorney Paul Glasgow.

Re: City Manager's Report

1. Mr. Kuckkahn noted two upcoming events. First Night Montgomery celebrates the New Year on December 31 in downtown Silver Spring. The alcohol-free celebration begins at 3:00 p.m. and includes activities for all ages. Councilmember Robert Dorsey is Rockville's representative and a Board member on the "First Night" Committee, and he has been keeping the City apprised of First Night activities.

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2. The 1997 Arts in the Mansion pamphlet is available and it contains a complete monthly schedule of gallery exhibits, Sunday afternoon concerts, poetry readings and other special events.

3. For the third consecutive year, Rockville has won the Grand Award in the City Hall Public Information Awards competition. This year, City Signals was cited for overall editorial excellence, design and typography, printing quality and achievement of its publication goals. City Signals is produced by the City's News and Information and Printing Graphics Divisions.

4. The City is recruiting adult mentors to serve as role models and friends to youths in need of guidance. The Mentoring Program is sponsored by the City's Youth, Family and Community Services Division, College Gardens Elementary School, and the Mark Twain School. Persons interested in serving as mentors should call Mandy Bendersky at 309-3077.

5. A ceremony commemorating the death of F. Scott Fitzgerald will take place on December 18 at 7:30 p.m. at St. Mary's Church, located at 520 Veirs Mill Road. The ceremony is free and open to the public.

6. Mr. Kuckkahn thanked the law firm of Venable, Baetjer and Howard for their contribution to Rockville's Emergency Assistance Program. This is a particularly important time of the year to provide help to Rockville residents in need. Corporate participation in Rockville's array of programs is essential to the City's success, and Mr.

Kuckkahn expressed appreciation to all who help contribute to these important programs.

7. Our community chorus, the Rockville Concert Band, and the National Chamber Orchestra will perform a variety of holiday concerts on December 20, 21, and 22. Residents should call 309-3340 for further details.

8. Staff is continuing to monitor sediment control on the King Farm on a daily basis. The City set up a backup response system in case an emergency situation occurs or when the developers can not respond as quickly as the City can. The Maryland Department of the Environment recently conducted a joint inspection of the site and determined that the site looked good and that the sediment control plan was well designed and had been adhered to. The State Inspector asked that citizens approach the City first with any future concerns. **(City Clerk's Note: See further discussion of this issue beginning on page 7).**

9. On December 15, a follow-up meeting was held in Lincoln Park regarding the future of the pedestrian bridge. A core group of citizens will work with City staff to facilitate plans for refurbishing the bridge. One of the ideas discussed at the meeting was the naming of the bridge once it is rededicated.

10. The Mayor and Council recently awarded a contract for the architectural design of the Twinbrook Community Recreation Center, and since that time, the Citizen Advisory Committee representing residents, business owners, and a representative from the Recreation and Park Advisory Board, has been moving forward. The Committee will

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meet with the architect and City staff to begin the formal process of selecting a site for the center and will be working closely with the City throughout the design and construction process to ensure that the facility best meets the needs and desires of the community.

Re: Proclamation declaring **January 12-18, 1997 AS NATIONAL JAYCEE WEEK** in the City of Rockville.

Proclamation No. 25-96

By a unanimous vote of the Mayor and Council, January 12-18, 1997 was declared "National Jaycee Week" in Rockville. Upon the request of the Mayor, Councilmember Marrinan read the Proclamation, the full text of which can be found in the Mayor and Council's 1996 Proclamation File. The Proclamation was presented to Maria Jameson, President of the Jaycees.

Re: Presentation of Certificates of Recognition to members of the Rockville High School Soccer Team for winning the State Championship 2A.

The Mayor and Council presented Certificates of Recognition to the following Rockville High School Soccer Team managers and team members: Dave Morris (Head Varsity Coach), Robert Ryder (Assistant Coach), and Managers Katie Haverkos Alyssa Maldonado, Liz Highland, Jackie Loza, and Liz Hawkins. The Soccer Team members included: Frank Adusei-Poku, David Cook, Steven Krum, Bryan Alvey, Bryan Dick, Elliott Lee, Daniel Balin, Patrick Fagnani, Martin Locraft, Jason Balin,

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Christopher Haddon, Stuart Luchs, Juan Batres, Harry Haverkos, Jeffrey Shirazi, Mario Caballero, Darren Johnson, Jaime Tapia, Jason Childers, David Krum, and Nathan Willard. The soccer team was accompanied by Dr. Edward Shirley, Rockville High School's Principal.

Re: Presentation of the National League of Cities (NLC) Community Policing in Action Award which recognizes overall community policing efforts and programs. Rockville was the winner in the category of cities with populations between 25,000 - 75,000.

The Community Policing in Action award was presented to the Mayor and Council during the NLC 1996 Congress of Cities on December 10, 1996. The Mayor and Council formally presented the award to Chief Police Terry Treschuk. Chief Treschuk was accompanied by Corporal Marlene Didone and Lieutenant Charles Bender.

Re: Citizens Forum - This time is set aside to hear from any citizen who wishes to address the Mayor and Council.

1. Stan Klein, 7 Lorre Court (also a member of the Traffic and Transportation Commission), raised one issue about the proposed amendments to the snow and ice removal ordinance. Mr. Klein said that the requirement that a 36-inch path be cleared was based on wheel chair width so that wheel chair bound persons would be able to access the sidewalks. He said that he supported the 36-inch width for commercial, industrial and

apartment areas; however he opposed the requirement for single family residential neighborhoods. Mr. Klein said the requirement was excessively burdensome in situations where there was a heavy snow storm. In these types of heavy snow situations, Mr. Klein said that alternative methods (e.g., paratransit and other means) would most likely be needed to get wheel chair bound persons from their homes to their destinations. Mr. Klein recommended dropping the 36 inch requirement for residential neighborhoods.

2. Joseph Javacio, President of College Gardens Elementary School PTA said that the children of the school were very concerned about the imminent destruction of trees at the Upper Watts Branch Park playground. He informed the Mayor and Council that he delivered letters and hand drawn pictures from almost every student of the school, encouraging the Mayor and Council to save their woods.

3. Todd McKenzie, Twinbrook Citizens Association said that a Christmas Tree vendor set up a fenced-in sales area against the recently built stone wall which served as the Twinbrook gateway welcome sign. He said that the wall and some of the plants were damaged, and asked that the Mayor and Council look at the law which allowed Christmas tree vendors to set up businesses. Mr. McKenzie also spoke about the crows which have infiltrated the Twinbrook neighborhood. He said that the area was a mess and the issue presented a health problem for residents. Mr. Kuckkahn noted that the Recreation and Parks staff have been looking into the issue and would report back to the Mayor and Council.

4. Bob DeGroot, Woodley Gardens Citizens Association said that he went to take a look at the Watts Branch stream which was running mud. He found that the mud was coming from the King Farm and he had submitted photos to the Mayor and Council showing this. Silt fences were removed by WSSC and there was a lot of denuded land with no cover and no seeding of the land, which caused the rain to wash down a large hill and accumulate at the bottom of a silt fence which had a big mud lake behind it. The mud was spilling over and under the silt fence and pouring into the stream. After a second heavy rain on December 7, Mr. DeGroot said he again found a great deal of silt spilling into the stream, although he did not see any violations. As far as the State was concerned, the permits were in order and everything was being done. However, he said that the permit was the City's responsibility and there should be some way to control the problem. He suggested that the King Farm developers not be allowed to construct until springtime, when they could plant some seeds. Mr. DeGroot said the City's storm water management law requires the immediate removal of any soil or materials which flow upon any public or private property. He said that the stream was a public stream and there did not seem to be any enforcement of the law regarding this.

Councilmember Harrison asked if the holding ponds that will eventually serve as the holding ponds for the King Farm were in place. Hal Cranor, the Director of Public Works, responded that a series of ponds which had been built were the smaller versions and the larger ponds to be built closer to Gude Drive were not yet in place.

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Once constructed, these will be the final sediment control feature that will clean and purify the water before it went into the creek. Mr. Cranor said that there were sediment control devices and basins spread throughout the construction area that were designed and placed where they would control the runoff in the construction areas. Mr. Cranor said that these were controlling the sediment; however, with all of the rain water flowing in, the basins exceeded their capacity and overflowed.

Mayor Krasnow commented that the same situation existed in other urban areas as well. She pointed out that the lake in New Mark Commons was very muddy. She said that she was concerned that this was a WSSC project and the City would step in if necessary. She also said that construction on the King Farm had begun and the City needed to ensure that the runoff could be controlled.

Councilmember Dorsey asked if it was practical to excavate the areas where the silt fences were overwhelmed. Mr. Cranor responded that the areas could be cleaned and separated where the sediment continued to collect.

Councilmember Marrinan asked if it were possible to speed up the construction of the larger holding ponds as a way of controlling some of the sediment.

Councilmember Harrison agreed that it would be critical to get the larger ponds into place to stop a lot of the sediment from flowing into the Watts Branch stream. Mr. Harrison said that it was worth noting that the City spent a great deal of time working with the developer over the past year to make certain that the holding ponds would be of

sufficient size and capacity to help the stream in the future. He said that the stream was heavily damaged in the past by all of the agricultural activities that took place on the farm.

Mayor Krasnow asked that staff get a timetable from the developer as to when the larger ponds we scheduled to be constructed, as well as the size of the area currently being graded.

5. Diane Olechna, President, College Gardens Citizens Association read a statement expressing the Association's disappointment that the Mayor and Council had not formally rejected the King Farm Sewer option through the Upper and Lower Watts Branch Stream valley.

6. Anita Summerour, Lincoln Park Civic Association said that the Association discussed the Watts Branch Stream sewer valley upgrade alternatives. The Association is opposed to the proposal to replace the existing sewer line along the stream with a larger sewer line to permit the development of the King Farm. The Association is also opposed to the construction of a 10-foot wide maintenance road along the Watts Branch stream that would provide service to the sewer line and would also be used as a hiker/biker trail. Ms. Summerour said that the Association strongly supported the pump around option with all costs to be paid by the King Farm developer and WSSC.

Ms. Summerour extended the Association's congratulations to Chief Treschuk and the Police Department on winning the National League of Cities Community Policing in Action Award. She said that the officers performed an excellent job in the

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Lincoln Park community and improve the quality of life for the residents.

7. Scott Hodes, 1410 Aintree Drive speaking as the President of the Rockshire Homeowners Association, said that the Association passed a resolution on December 5 stating: opposition to the proposed sewer line expansion through Woottons Mill Park; opposition to the proposed sewage pump around on Hurley Avenue, and opposition to any increased sewer rate that would be incurred by the necessity of providing sewer services to future development of the King and Thomas Farm properties.

8. Carolyn Brown, 7 James Spring Court said that the Fallsmead Homeowners Corporation passed a resolution on December 2 stating the Board of Directors' opposition to the proposal to expand the existing sewer in the Watts Branch stream area and opposition of a maintenance road and hiker/biker trail along the same path.

9. Bill Hickman, 7 Columbia Court noted the number of residents who expressed concern about the proposal to expand the sewer line in the Watts Branch stream area. He suggested that the option be removed from consideration by the Mayor and Council.

10. Rev. Mansfield Kaseman, 704 Carter Road commended the Mayor and Council and the City's Police Department on receiving the Community Policing in Action Award.

Re: Appointments

Upon motion of Councilmember Marrinan, duly seconded and unanimously

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passed, Roald Schrack was reappointed to serve on the Montgomery Community Television, Inc. Board of Directors.

Upon motion of Councilmember Dorsey, duly seconded and unanimously passed, Henry Battle was appointed to serve on the Rockville Housing Authority.

Upon motion of Councilmember Wright, duly seconded and unanimously passed, Sara Hokanson Medearis was appointed to serve on the Science, Technology and Environment Commission.

Upon motion of Councilmember Harrison, duly seconded and unanimously passed, Herbert Pennock was appointed to serve as Chairman of the Traffic and Transportation Commission.

Re: Approval of Minutes

Upon motion of Councilmember Harrison, duly seconded and unanimously passed, the Minutes of Meeting No. 37-96 (October 14, 1996), were approved as amended.

Upon motion of Councilmember Marrinan, duly seconded and unanimously passed, the Minutes of Meeting No. 38-96 (October 21, 1996), were approved as written.

Re: Consent Agenda

Councilmember Marrinan requested removal of Consent Agenda Items B and C. Upon motion of Councilmember Wright, duly seconded and unanimously passed, the following Consent Agenda Items were approved:

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- (A) Award of Bid #42-97
 To: Central Truck Center, Inc.
 Of: Landover, MD
 In the amount of: \$22,548.10
- For: The purchase of a 1-ton pickup truck for Refuse Department
- (D) Award of Bid #001P7800487
 To: Sheehy Ford, Inc.
 Of: Marlow Heights, MD
 In the amount of: \$58,458
- For: Purchase of three Police Patrol Cars.
- (E) Award of Bid #6507000193
 To: Criswell Chevrolet
 Of: Gaithersburg, MD
 In the amount of: \$28,807
- For: Purchase of one Commercial Cutaway Van.
- Re Item (B)** - Award of Bid #46-97
 To: Citiroof Corp.
 Of: Columbia, MD
 In the amount of: \$61,824
- For: Roof removal and replacement at old bath house at Rockville Municipal Swim Center.

Councilmember Marrinan requested removal of Item B, a bid award to Citiroof Corporation for roof removal and replacement at the old bath house at Rockville Municipal Swim Center. Mr. Marrinan said that the current roof had been in place for approximately 15 years, which seemed like a relatively short period of time. He inquired

whether the City received a warranty arrangement.

Recreation and Parks Director Burt Hall said that the roof being replaced was a PVC membrane roofing system and there was a ten year warranty on this type of roof. A built-up roof normally lasted 15-20 years. Mr. Marrinan said that the City seemed to experience a fair amount of problems with roofs on City buildings. He suggested that an overall policy was needed to address the warranty issue. Mr. Hall said that the City studied the issue and was no longer using the membrane roofing on any of the City buildings. The new type of roofs being replaced were expected to last considerably longer than 15 years. Upon motion of Councilmember Marrinan, duly seconded and unanimously passed, Bid #46-97 was awarded to Citiroof Corporation.

Re Item (C) - Award of RFP #47-97

To: Audio Visual Imagineering

Of: Springfield, VA

In the amount of: \$35,850

For: Hometown Holidays Laser Show including screen rigging. Award of option to renew this contract for three additional years, at the discretion of the City Manager, in the amount of \$35,850 each year for 1998, 1999, and 2000.

Councilmember Marrinan requested removal of Item C, an RFP Award to Audio Visual Imagineering for the City's Hometown Holidays laser show. Mr. Marrinan pointed out that the RFP was for a sole source contract that the City had been awarding for eight years. Mr. Marrinan said that he was sensitive about the City's award of sole

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source contracts, especially over a period of time. Mr. Hall explained that the award was bid in an open bid process; it was sent out to several companies, and only bid was received. Mr. Hall said he knew of only 3-4 companies throughout the United States that performed work on this scale. Mr. Hall also pointed out that while the City had the ability to extend the contract for three more years, the decision to do so was at the sole discretion of the City. Upon motion of Councilmember Marrinan, duly seconded and unanimously passed, RFP #47-97 was awarded to Audio Visual Imagineering.

Re: Discussion and Instructions to
Staff - Watts Branch Citizen
Participation Process.

Mr. Kuckkahn said that the City needed to provide increased sewer capacity for the new development in the northern part of the City. The comments and concerns expressed by communities throughout the City and the testimony heard at the November 18 Public Hearing was not a surprise. The City was cognizant and concerned about the possibility of tearing down a large amount of trees and causing additional damage by bringing heavy equipment into the stream. Mr. Kuckkahn said that staff did not communicate very well with the citizens about the need for the sewer. It is the City's responsibility to insure that every City service, including sewer, is provided to all properties in the City. Mr. Kuckkahn explained the history of the annexation of the King Farm. He said that the parcel was zoned by Montgomery County for intense development and there was some question as to whether the property would be in the City limits. It was felt that the

citizens of Rockville would be better served by having the property in the City. The density was predetermined as a required condition of the annexation. If the King Farm had not been annexed to the City, the need to increase sewer capacity would still have existed. Based on the 1966 agreement with WSSC, the City could not stand in the way of the needed sewer. Under that scenario, a new sewer route would have likely been chosen by WSSC and the developer, with the City relegated to a secondary role at best.

Mr. Kuckkahn said that the issue currently before the Mayor and Council was where to relocate the sewer, and he acknowledged that there were going to be some concerns about where it would be placed. The Mayor and Council asked that staff develop a process to resolve the question of where the sewer would be placed. Mr. Kuckkahn said that staff was recommending a two phase process.

Phase I - Fact Finding Phase - Mr. Kuckkahn explained that the first phase would include a briefing to the Mayor and Council on a variety of options and issues. All of the other alternatives would have to be analyzed in detail. One factor concerned the City's legal obligations or opportunities under the 1966 contract with WSSC and the 1995 Annexation Agreement with the King Farm. The fact finding phase also includes a technical staff analysis of the information provided by the consultants, including project and environmental costs. The focus of these efforts would be to examine the assumptions and pricing used to determine the costs assigned to each alternative. Mr. Kuckkahn said that it was important to consider the initial installation costs as well as the long-term

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maintenance.

The final element of the fact finding phase would be to determine who would pay for the initial installation and who would be responsible for long-term maintenance of whatever option is ultimately selected. This would involve an assessment of our obligations and opportunities; options for generating revenue to pay for the project, and an assessment of long term sewer capacity needs. The developers recognize that they will be responsible for their portion of construction of the project. However, the City and WSSC do have vacant parcels which at some point, will require sewer that was currently not available, feeding into the line. It is likely that the City and WSSC will want to take advantage of the economy and provide the capacity through the King Farm sewer requirement.

Phase Two - Citizen Participation Process - Mr. Kuckkahn said that a recommendation on a process is not available this evening; however, staff is continuing to work on developing a process they feel will work. Staff has been working with a consultant to facilitate the participation process because of the uniqueness of the problem. Very few projects in the consultant's experiences, have the broad impact that this issue has on the community and staff is taking care to address the unique situation in an appropriate way. Mr. Kuckkahn said that this project is a high priority and staff intended to pursue the issue vigorously on the Mayor and Council's behalf.

Councilmember Marrinan noted correspondence he received on the issue,

from persons who misinterpreted the Mayor and Council's vote in November. He said the vote taken allowed the Mayor and Council to keep all alternative build options under discussion until the entire fact finding process was completed. Mr. Marrinan said that keeping in the option did not mean the Mayor and Council favored any option. They have repeatedly stated that no decision--pro or con--had been made about any alternative and that they should not do so until the entire fact finding process was completed. Mr. Marrinan said that he regarded the Watts Branch stream valley option as a very low probability, and he assigned an even lower probability to the suggestion of the bike trails. Mr. Marrinan said that the build around alternative through the Thomas Farm and down the unbuilt portion of Wootton Parkway had the added benefit of not disturbing any existing neighborhoods and minimizing environmental impacts. It also provided ready sewer service for the Thomas Farm once it was developed. Mr. Marrinan asked that this alternative be researched carefully and the results shared with the proposed citizens advisory group. Mr. Marrinan said that the Rockshire Citizens Association took a position to oppose one of the build around alternatives that required tearing up Hurley Avenue. He also noted that his own community opposed the Watts Branch stream bed option. He said that as a previous President of the Fallsmead HOA, he gave that opposition great weight. Mr. Marrinan said that the City heard from many neighborhood representatives; however, he was also interested in hearing from the leaders of Woodley Gardens and College Gardens communities.

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Councilmember Wright noted that he also received many letters and phone calls and he agreed with many of Councilmember Marrinan's points. The City needed to find a solution which would have minimal impact on Rockville where the citizens would not bear any costs. He said that before any alternatives were looked at again, the City needed to review the 1966 Agreement with WSSC and the 1995 Annexation Agreement to make sure that the City adopted a position as to the interpretation of both documents.

Councilmember Harrison said that he agreed with Councilmembers Marrinan and Wright, to step back from the sewer line alternatives and instead, embark on a fact finding mission. Mr. Harrison said that he hoped that the process would lead to a wise answer, if not a wonderful answer.

Mayor Krasnow said that she also agreed with Councilmember Marrinan's point that many of the citizens felt that the vote taken on November 25 was a vote to put the sewer down the stream valley. She said that it was important to emphasize that the vote was on whether to leave the stream valley option open for consideration. She said that she continued to feel that it should be on the table until all of the facts on all of the alternatives were known. Mayor Krasnow also said that there were many issues to deal with, e.g., the Annexation Agreement and the 1966 WSSC Agreement. Ms. Krasnow said that she felt the process was working; the Mayor and Council needed to hear those residents who said they did not like the option presented by staff. She suggested that the Mayor and Council plan to appoint a citizens task force in January 1997 and she said she

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hoped a great degree of trust would be restored and if everyone worked together, the best solution could be found.

Mayor Krasnow added that residents should be aware that there is significant stream erosion and that stream restoration work was still needed. The project would probably cause some fairly significant tree cutting and clearing in order to make the improvements.

The Mayor and Council discussed the need to move forward with a worksession and executive session in January prior to the appointment of a task force. Following discussion, the Mayor and Council announced that the public hearing record on the matter would be extended and held open, pending further notice.

Re: Adoption of Ordinance to amend Chapter 5, "Buildings and Building Regulations," Article XII, "Property Maintenance Code," so as to amend the requirements for snow and ice removal from sidewalks and other public areas.

Mr. Kuckkahn said that the Traffic and Transportation Commission and the Rockville Chamber of Commerce both had an opportunity to review the revised Ordinance.

The Mayor and Council decided to table adoption of the Ordinance until the January 13, 1997 General Session. Staff was asked to clarify the following issues:

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- What is the purpose of the width definition? Should the language requiring that a 36-inch wide path be cleared in residential areas, be changed?
- Differentiate between major and minor snow falls for snow and ice removal.
- Addition of language that if a snowfall is less than 3 inches, snow must be removed within 24 hours. For snowfalls more than 3 inches, snow must be removed within 48 hours.
- Language may be too vague regarding alternate paths. Add language that says where a sidewalk is immediately adjacent to a street and it is impractical to clear the paved public sidewalk, a pedestrian path may be cleared in other areas, e.g., a large parking lot. However, if there is no path adjacent to a roadway, the sidewalk must be clear.
- If there is an alternate path, is there still a requirement that there be clearance of the sidewalk. If so, in what time frame?
- If there is an alternate pathway and property owners put in an alternate path, should there be a requirement that it connect with the next property owner?
- Staff to come back with a specific implementation process for situations when the City has to bring in contractors to come in and remove the snow.

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Councilmember Dorsey said that once all of the issues were addressed and the policy was adopted, staff should prepare some graphics to accompany each description to help describe each of the requirements.

Re: Adoption of Ordinance to amend Ordinance Number 9-96 appropriating funds and levying taxes for Fiscal Year 1997.

Each fall, the appropriations ordinance is amended to provide funding for encumbrances which were outstanding at the end of the previous fiscal year.

Finance Director Kevin Deckard explained that due to a mistake in preparation of the Ordinance, the amounts appropriated for each fund were incorrect. He noted the correct amounts appropriated for each fund. Mr. Deckard said that the total of all of the funds remained the same at \$51,343,290. Councilmember Marrinan noted the number of errors in the Ordinance that were pointed out by Mr. Deckard. He asked that the adoption of the Ordinance be tabled until the next General Session. Without objection, adoption of the Ordinance was tabled.

Re: FYI/Correspondence

1. Councilmember Dorsey encouraged everyone to take part in the First Night Montgomery County celebration on December 31st.

2. Councilmember Marrinan commended staff on the new leaf collection system recently implemented. He said that not only were residents happy with the new

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program, but the City was also saving money.

Re: New Business

There being no items to discuss under New Business, Mayor Krasnow declared this portion of the meeting closed.

On behalf of the Mayor and Council, Mayor Krasnow extended everyone, best wishes for a happy holiday season.

Re: Adjourn to Worksession

There being no further business to come before the Mayor and Council, the General Session was adjourned at 10:02 p.m., to reconvene immediately following in Worksession.

Re: Worksession to discuss the
Rockville Emergency Assistance
Program (REAP).

The Mayor and Council met in Worksession with Police Chief Terry Treschuk, Youth, Family and Community Services Supervisor Charles Wilkinson, Senior Citizens Social Services Coordinator Lorraine Schack. Also in attendance were Robert Jackson (Program Director at Community Ministries of Rockville) and Reverend Mansfield Kaseman (Executive Director of Community Ministries of Rockville). Mr. Treschuk referred to an earlier memo detailing how the REAP program operated. Mr. Jackson explained how the reimbursable process worked in the REAP program.

Mr. Treschuk said that while there have not been resources in the recent past to conduct follow-ups on REAP recipients, staff was implementing a follow up system to see if there are repeaters coming back into the program.

The Mayor and Council expressed their continued commitment to REAP even though current needs are ahead of budget projections. The Mayor and Council are also interested in hearing from Community Ministries, how the City can increase contributions to the REAP program. Chief Treschuk was asked to keep the Mayor and Council abreast of any issues or changing circumstances. The Mayor and Council expressed an interest in seeing how persons who have had success in getting their situations back in order, can serve as role models for others. Staff was also asked to explore the idea of families adopting families--not just at holiday time, but at all times to help out with matters such advice on paying bills, budgeting techniques, etc.

Re: Formal submission to the Mayor and Council of a draft human services policy and recommendations for a Human Services Commission.

The Mayor and Council met with Human Needs and Services Advisory Task Force (HNASATF) members Rusty Wallace, Mansfield Kaseman, Jeff Becker, David L'Heaureux, Dr. Donna Perry and Community Services Community Service Program Manager Mary Lou Jacobs.

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Mr. Wallace recapped the Task Force's activities over the past 26 months.

Ms. Jacobs summarized the HNASATF recommendations already undertaken by staff:

1. Enhanced volunteer services.
2. Standardized contracting process with Caregiver agencies.
3. Requested that Caregiver agencies who receive funding from the City, submit information about the programs they provided and copies of their budgets. The Community Services Department is implementing a formal application process which will also track Rockville residents who receive services.
4. Developing a County wide computerized network for public and non-profit service providers.
5. Conducting community specific needs assessments in Rockville communities.

The Mayor and Council will adopt the Human Services Policy and will consider establishment of a Human Services Commission in January 1997.

Re: Adjournment to Executive Session

Upon motion of Councilmember Wright, duly seconded and unanimously passed, with Mayor Krasnow, Councilmembers Dorsey, Harrison, Marrinan, and Wright voting "aye," the Mayor and Council adjourned to Executive Session at 11:36 p.m., pursuant to Section 10-508(a)(7) of the State Government Article, Annotated Code of Maryland, to consult with counsel to obtain legal advice.